

Hat Frag Sutarial

Step 1:

Go to <u>www.hotfrog.com.au</u> and click on the **Add your business now** button, located at the bottom, left hand side of your page.



Step 2:

Now fill in your business information in the provided areas on the right hand side if the page and click next.

Shotfrog Your Austra	lian Business Directory	
Join HotFrog Today! Over 2.6 million people are searching for businesses right now. Get onboard and get found. What Do You Get? Your own company page which allows you to add inf anytime for thee. Your full business contact details A link to your website Your company profile		Create Your Business Listing * Business name: Address: Address: Address and we'l give you a free Google map. City: City: Please select
Showcase your products and services How HotFrog Works Add your business bit mension define	Get found 2.5 million people month use HolEno	

Step 3:

If the hotfrog database has detected that your name is currently being used or there is something else like it, either click the **back** button to change your name or click the green button that says **Not Me**, **Continue.**

Is this you? There are already companies listed that match some of the information you entered. If your business is listed below, please click "This is me" to update your details. If none of these are you, please continue. Sauced Fine Preserves This is me	Your Australian Bi	usiness Directory
If your business is listed below, please click "This is me" to update your details. If none of these are you, please continue. Sauced Fine Preserves This is me	Is this you?	
Holfrog?		
Not me. Continue	Sauced Fine Preserves	This is me How did my business get listed on HosFrog?
	Not me, Continue << Back	

	Contact Details	Categories	About Your Business	Log In Details
ow would you like c	ustomers to contact you	1?		
Phone number:		7		
Fax:				
Business Email:				
0	ustomers will be able to email you but	t won't see your address.		

Step 4:

Now put in the information you wish to give your customers; phone number, fax number, business email and website address. You don't have to give all your information if you don't wish to. Click the next button to continue.



Step 5:

Now select which category your business fits into. In the right hand side box are the attributes that correspond with your business. If there are attributes that don't apply to you click the red minus button.

If there are attributes that you see in the left hand box and you want to add, click on the green plus button.

If there are no attributes that suit your business, type it into the text area in the cream box to add it.

Then click Next.

Step 6:

In the text area, write a description describing your business and what you do.

If you would like to format your text, highlight the word(s), click either the; **B** button for bold, **I** for italic and **U** for underline.

When you're finished, click Next.

Step 7:

Fill in the form to create your username and password.

Read the hotfrog agreement then click the green **I** agree button to proceed.

Step 8:

Once your account has bee created, you are now taken to your dashboard. This is where you can change your passwords, add products and prices, descriptions and coupons.

To logout, click the **Logout** button located at the top right side of your page.

To login, click the **Login** button located at the top right side of the <u>www.hotfrog.com.au</u> home page.

Business Name	Contact Details	Categories	About Your Business	Log In Details
dd categories that de	escribe your products a	ind services		
escriptive categories will help	customers find you on HotFrog.			
How do I choose the rig	ht categories?			
Add your own categori	05		Your selected categories	
	Add		Business Cards	
There is no need to add your to	wn or area. Find out why.		Content Management System	
			Cutsource	
Click to add any of the	se suggestions		Outsourcing Personal Trainers	
Personal Training Weight Loss			Printing Tradies	
Gyms & Fitness Centres	U	-	Web Design	
Fitness Training Web Advertising			Car Door Magnets	
A Personal Trainer	4		•	

Shotfrog Your Australian Business Directory

Tell customers a little about your business

Your business description should be an overview of what your business offers. Write about what your target customers really want to know and answer what questions they're likely to ask.

<< Back



New on HotFrog: Be recognizable New on HotFrog: Be recognizable formation to help optimise your profile	the following		s <u>images</u> to your listing.
low - and at any time - you can update formation to help optimise your profile	the following	nteresting. Add free	e images to your listing.
low - and at any time - you can update formation to help optimise your profile	the following	nteresting. Add free	images to your listing.
formation to help optimise your profile			III I I I I I
our business and the products and ser (ategories - Choose categories that por ould use to search for your business or fifering. roduct & Services - Showcase your pr d detailed information and images to	stomers know about rvices you offer. stential customers or your product roducts and services, entice readers to		
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